

Lindley Methodist Church Caretaker Vacancy

Lindley Methodist Church Trustees are looking to recruit a Caretaker for the Church buildings and land at East Street, Lindley, Huddersfield, HD3 3ND, following the retirement of the current post holder. The rate of pay is £10.20 per hour, and is an average of 8 hours per week.

The person appointed will be required to:

- Manage heating schedules for Church buildings.
- Regularly check the buildings for any issues, and dealing with them.
- Where possible, undertake repairs, paint touch ups and improvements to the buildings, but where the job is outside their skills, to speak to tradespeople to get quotes for the work, passing these to Church for approval.
- Be a point of contact when a Church group or tenant has an issue with the buildings.
- Attend the quarterly Resources Committee meetings, including preparation of a short report.
- Ensure equipment (e.g. boiler) is serviced in accordance with requirements.
- Occasionally move furniture for older Church groups, special Church events, or ad-hoc external bookings.
- Occasionally provide access to the buildings for ad-hoc bookings.

The role does not include routine cleaning, managing bookings, or unlocking/locking of the buildings for regular tenants.

The appointment requires an enhanced DBS Disclosure.

If you would like to receive an information pack for the role, which contains the full job description and person specification, or have any questions, please contact the Church Office on 07775 237364 or via office@lindleymethodist.org

The closing date for applications is Sunday, 27th February 2022.
Interviews will take place in March 2022.