

CIRCUIT SAFEGUARDING OFFICER

We are seeking to appoint a part-time Circuit Safeguarding Officer to lead on the provision of a professional and effective safeguarding service across the Aire and Calder Circuit.

This is a new post and the person appointed will be a knowledgeable and experienced safeguarding enthusiast who will administer and lead on the delivery of all aspects of safeguarding policy, practice, and record keeping.

- You will promote the safety and well-being of all children and vulnerable adults within the circuit.
- Your knowledge of safeguarding policy and procedure will be essential as you will work closely with the Circuit leaders, Church Safeguarding Officers and the District Safeguarding Officer.
- Your recent experience will be important as you will deliver training, upgrade and maintain confidential records, and enable our churches to deliver a high standard of safeguarding.
- You will work flexibly, both in the delivery of your working hours and the location of your work.

A satisfactory enhanced disclosure from the Disclosure and Barring Service will be required.

NEXT STEPS & MAIN TERMS

Hours of work:	An average of 5 hours per week (the average being calculated on a four-weekly basis) worked flexibly in agreement with your Line Manager which may include some evenings and weekends. (Core hours will be agreed on appointment.) You will not be expected to work on more than two days per calendar week.
Contract:	Permanent
Rate of pay:	£15.00 per hour, with optional enrolment in the Circuit's workplace pension scheme.
Location:	Based at the Circuit Office, Sandal Methodist Church, 253 Barnsley Road, Wakefield, WF1 5NU but working Circuit-wide.
Next steps:	For more information and an application pack, please contact the Circuit Administrator, Heather Turner, via 07731 798227 or admin@aireandcaldercircuit.org.uk
Closing date:	Monday, 17 th March 2025 at 12 noon
Interview date:	Friday, 21 st March 2025
Start date:	As soon as possible

To learn more about our Circuit and the work that we do, please visit:

www.aireandcaldercircuit.org.uk