

CIRCUIT SAFEGUARDING OFFICER

We are seeking a part time Circuit Safeguarding Officer to lead on the provision of a professional and effective safeguarding service across the Bradford North Methodist Circuit.

The Bradford North Circuit is committed to safeguarding as an integral part of its life and ministry. This is an opportunity to be part of the Circuit's response to safeguarding and enhancing the churches of the circuit as safe spaces for all. The ideal applicant will be a knowledgeable and experienced safeguarding enthusiast with a passion for maintaining safe spaces within our churches and associated activities.

This is a new post and the person appointed will administer and lead on the delivery of all aspects of safeguarding policy, practice, and record keeping.

- Your knowledge of safeguarding policy and procedure will be essential as you will work closely with the Circuit leaders, Church Safeguarding Officers and the District Safeguarding Officer.
- Recent experience in a safeguarding role will be important as you will deliver training, upgrade and maintain confidential records, and enable our churches to deliver a high standard of safeguarding.
- You will work flexibly, both in the delivery of your working hours and the location of your work.
- The appointment requires an enhanced DBS Disclosure.

NEXT STEPS & MAIN TERMS

Hours of work:	20 hours per week, with core hours of 9:30 am to 12 noon on Tuesdays and one other morning (to be agreed with the successful candidate) in the Circuit Office. The remaining hours can be worked flexibly, Monday to Friday, from home or the Circuit Office, in agreement with the Line Manager. There may occasionally be the need for some evening and weekend work. You will not be expected to work on more than five days in a calendar week.
Contract:	Permanent
Rate of pay:	£16.00 per hour with enrolment in the Circuit's workplace pension scheme.
Location:	Based at the Circuit Office, Baildon Methodist Church, Newton Way, Baildon, BD17 5NH and your home address.
Next steps:	For more information and an application pack, please contact the Circuit Administrator, Clair Schofield, via 01274 597790 or office@bradfordnorth.org.uk

Closing date:	Monday, 16 th June 2025 at 12 noon
Interview date:	Tuesday, 24 th June 2025
Start date:	Monday, 1 st September 2025 or sooner if possible

To learn more about our Circuit and the work that we do, please visit:

www.bradfordnorth.org.uk